

Avenue (PO Box 308), Wundowie WA 6560 AUSTRALIA

www.wundowieps.wa.edu.au

# CONSENT FORM I hereby give my consent to the following:

		Yes	No
Image Authorisation			
Medical Records Can Display Photo (for students who are on an	action plan)		
Internet Access Agreement			
Wundowie Oval Access			
Brightpath			
Online Services Account Appendix B			
Online Acceptable User Appendix C, D, E			
Permission to Publish Appendix F			
Local Excursion			
Media			
Viewing			
School Learning Based Apps			
Please see attached list. Please indicate No next to the learning do not wish for your child to have access.	platform, if you		
	<u>,                                      </u>	•	
Student Name: Date:			

Parent Name: Parent Signature:

#### **Image Authorisation**

#### Permission to use photographs, video and quotes of individuals and their work

I grant permission to the Department of Education and Government of Western Australia to use photographs, video, audio, written, and/or verbal quotes of me, my full name and my work. These may be used in a range of materials and appear in print, electronic and/or video media including the Department of Education websites and social media sites, and other publicly accessible Australian websites. Images, recordings, quotes and/or work may also be provided to media and other Government agencies for their use under the creative commons (creative commons.org) licence.

If published, third parties would be able to view images and/or work.

#### **Internet Access Agreement**

Our school provides access to Department of Education online services. These enhance the contemporary learning opportunities available to students and the range of teaching tools available to staff to deliver the Western Australian Curriculum.

- individual email and calendar accounts;
- the internet, with all reasonable care taken by central office and schools to monitor and control students' access to websites while at school;
- online teaching and learning services such as Connect, web-conferencing and digital resources;
- online file storage and sharing services; and
- these online services at locations other than school.

Please note that while every reasonable effort is made by schools and the Department to prevent student exposure to inappropriate online content when using Department provided online services, it is not possible to completely eliminate the risk of such exposure.

You should be aware that the Department has the right to review, audit, intercept, access and disclose messages created, received or sent over Department online services. Logs of email transactions and internet access data are kept for administrative, legal and security purposes and may be monitored. Similar to other corporate records, emails and internet access records are discoverable in the event of legal action and are subject to provisions of the Freedom of Information Act 1992. (www.foi.wa.gov.au)

You should also be aware that general internet browsing not conducted via the Department's network is not monitored or filtered by the Department. The Department encourages close family supervision of all internet use by children in locations other than school, and strongly recommends the use of appropriate internet filtering software. Advice on managing internet use at home can found on the Office of the E-Safety Commissioner website (www.esafety.gov.au/iparent).

At Wundowie Primary School we aim to offer your child the widest range of learning opportunities and celebrate learning whenever possible. This may often require some form of parental consent. This form asks you to consent (or otherwise) to your child's participation / use / access to several aspects of the school program.

At all times we make the very best efforts to exercise exemplary standards in respect of duty of care.

## **Wundowie Shire Oval Access**

Changes to Department of Education policy mean that we now require parent/carer consent for students to use the Wundowie hire oval for play during recess, lunch and other activities.

#### APPENDIX B.

## Permission For Students to Have an Online Services Account

I understand and agree that my child has responsibilities when using the online services provided at school for educational purposes, in accordance with the Acceptable Use Agreement for school students.

I also understand that if my child breaks any of the rules in the agreement that the principal may take disciplinary action in accordance with the Department's Student Behaviour Policy and Procedures.

Note: While every reasonable effort is made by schools and the Department of Education to prevent student exposure to inappropriate online content when using the Department's Online Services, it is not possible to completely eliminate the risk of such exposure. The Department cannot filter internet content accessed by your child from home

or from other locations away from the school. The Department recommends the use of appropriate internet filtering software at home.

#### **APPENDIX C**

## **Online Services Acceptable Use Agreement**

I agree to follow the rules set out below when I use the Department-provided online services:

- I will keep my password private and not share with other students.
- I will not let other people logon and/or use my online account.
- I will tell the teacher if I think someone is using my online account.
- I will tell the teacher if I see anything that makes me feel uncomfortable or unsafe that I know I should not access or view at school.
- I will say where other people's pictures or words come from if I copy them from the internet.
- I will check with the teacher before giving information about myself or anyone else when using online services.
- I will take care when using the school's computer equipment.
- I will not use any online service to be mean, rude or unkind about other people.

I understand that if I use the internet or my online account in a way that I should not, then I may not be able to use these in the future.

#### APPENDIX D

## **Online Services Acceptable Use Agreement**

I agree to follow the rules set out below when I use the Department-provided online services:

- If I find any information that is inappropriate or makes me feel upset or confused I will tell a teacher about it. Some of these things may include violence, racism, pornography, or content that is offensive, intimidating or encourages dangerous or illegal things.
- I understand the school and the Department of Education can monitor my use of online services.
- I will use appropriate language in all internet communications.
- If I use other people's work taken from the internet as part of my own research and study I will acknowledge them as the owner.
- I will check with the teacher before sharing images or giving information about myself or anyone else when using online services.
- I will take care of the computers, computer systems or computer networks of the school, the Department of Education or any other organisation.

I understand that

- I am responsible for my actions while using online services and may be held responsible for any breaches caused if I allow any other person to use my online account;
- If I misuse any online services I may be held liable and the principal may take further action.

# APPENDIX F.

Permission To Publish Students Images and Work For School Purposes

Your permission is sought for the school to publish video or photographic images of your child and/or samples of your child's school work to be used by the school and the Department of Education. The purpose of using the images or work will be activities such as promoting the school, school events and student achievements.

Your child's image and/or school work may be published for the above purposes in a range of formats such as hardcopy and digital, including audio and video file formats, and published to a range of media including but not limited to school newsletters, email, school and Department of Education intranet and internet sites including social media websites (e.g. Facebook, YouTube etc.), any third party applications and local newspapers in hardcopy and digital formats, which may enable viewers/readers to identify your child.

The school will endeavour to limit identifying information that accompanies images of your child or child's work; however, there will be occasions when your child's name, class and school may be published along with images. If you agree to this use of your child's image and school work please complete the consent below and return this whole permission form to the Wundowie Primary School Admin Office. Once signed, the consent will remain effective until such time as you advise the school otherwise.

I agree to the videoing or photographing of my child and my child's school work during school activities for use by the school and the Department of Education in the ways stated above.

IMPORTANT: I understand that while the school and Department of Education will only publish my child's information for the above-stated purposes, the internet is accessible by any person

worldwide. I understand that my child's information can be accessed, copied and used by any other person using the internet (e.g. shared through social media such as Facebook, YouTube,

etc.). I understand that once my child's information has been published on the internet the school and Department of Education have no control over its subsequent use and disclosure. I understand that I can withdraw this permission at any time by contacting the school or Department in writing; however, this will not affect materials that have already been published and disseminated.

## School Learning Based Platforms – Bundles Consent

List below are the websites that Wundowie Primary School for learning based platforms. Requesting consent to disclose personal information to third-party services.

Students and staff may not be required to use all of the websites and applications listed, however, these are available to them at Wundowie Primary School; not all information that can be provided to the third party service will be provided if it is not necessary.

Additional consent notes may be sent home as the Education Department processes the risk assessment of further Third Party Services.

These services require us to share some personal information about your child and require you to provide consent for each service before we do so.

Name of Service	Type of service	What do I need to know	Further information
Name Apple https://www.apple.co m/au	Category Teaching and Learning	Information provided: Staff/teacher: name, email Student: name, email, work/content, photos or videos, grades or performance data. Other data: school, class details, school year, student username How the information is used: Includes Apple School Manager, pre-loaded applications and additional modules on a Managed Apple ID. Where the information is stored: Outside Australia	Terms of Use / Privacy Policy https://www.apple.c om/au/privacy/ https://school.apple .com/
Name Bebras Challenge https://digitalcareers. csiro.au/Bebras	Category Teaching and Learning	Information provided: Staff/teacher: name, email, Student: name, email, gender, geolocation data, grades or performance data Parent: name, contact information. Other data: school How the information is used: Computational thinking challenge. Where the information is stored: Within Australia	Terms of Use / Privacy Policy https://www.csiro.a u/en/About/Access- to- information/Privacy https://www.csiro.a u/en/About/Footer/ Legal-notice
Name Code.org https://code.org/	Category Teaching and Learning	Information provided: Staff/teacher: name, email Student: name, work/content, Other data: class details, school year, student username How the information is used: Coding, Scripting, Programming; Online learning, Online courses. Where the information is stored: Outside Australia	Terms of Use / Privacy Policy https://code.org/tos
Name Grok Learning	Category Teaching and Learning	Information provided: Staff/teacher: name, email and other data Student: name, email, gender and other data	Terms of Use / Privacy Policy

https://groklearning.com/		How the information is used: Online programming platform. Where the information is stored: Within Australia	https://groklearning.c om/policies/terms/ https://groklearning.c om/policies/privacy/ https://groklearning.c om/policies/security/
Name Jamf School https://www.jamf.com /products/jamf-school/	Category Apple mobile device Management	Information provided: Staff/teacher: name, email and personal information Student: name and email How the information is used: Apple Mobile Device Management Where the information is stored: Outside Australia	Terms of Use / Privacy Policy https://www.jamf.co m/privacy/ https://www.jamf.co m/terms-of-use/
Name Micro:bit https://microbit.org/	Category Teaching and Learning	Information provided: Staff/teacher: name, email Student: name How the information is used: Learning Tool for Coding, Electronics and Robotics Where the information is stored: Outside Australia	Terms of Use / Privacy Policy https://microbit.org/ privacy/ https://microbit.org/t erms-of-use/
Name Padlet https://padlet.com/	Category Teaching and Learning References & Resources	Information provided: Student name, school, student work, profile or other photos (optional) and videos(optional). How the information is used: Online "bulletin "board, where students and teachers can collaborate, reflect, share links and pictures. Where the information is stored: Outside Australia.	Terms of Use / Privacy Policy https://padlet.com/a bout/privacy https://padlet.com/a bout/terms
Name PAT (ACER) https://www.acer.org/ au/pat	Category Assessment and Testing	Information provided: Staff/teacher: name, email, Student: name, date of birth, work/content, gender, grades or performance data, other data How the information is used: Tests to provide objective, norm-referenced information about students' skills and understandings in a range of key areas. Where the information is stored: Within Australia	Terms of Use / Privacy Policy https://www.acer.org /privacy https://www.acer.org /online-terms-of-use
Name Reading Eggs https://reading eggs.com.au	Category Mathematics Teaching and learning	Information provided: Student Username and password, student name, school, class details, school year and student work. How the information is used: Support child's learning to read with online reading games and activities that are easy to follow, self-paced, and engaging for young children. Where the information is stored: Within Australia	Terms of Use / Privacy Policy https://readingeggs.c om.au/privacy https://readingeggs.c om.au/terms

Name Seesaw https://web.see saw.me	Category Class communication Teaching and Learning	Information provided: Student name, student email, school, class details, school year, parent email, parent name, student work, profile or other photos and videos. How the information is used: This service is a digital portfolio and communication platform. Where the information is stored: Outside Australia	Terms of Use / Privacy Policy https://web.seesaw. me/privacy-policy https://web.seesaw. me/terms-of-service
Name Showbie https://www. showbie.com	Category Teaching and Learning	Information provided: Student Username and password, student name, student email, date of birth, address, phone number, school, class details, school year, student work, attendance, behaviour, profile or other photos, gender, medical or health, grades or performance and videos. How the information is used: A service used to assign, collect and review student work. Where the information is stored: Outside Australia	Terms of Use / Privacy Policy https://www.showbi e.com/privacy/ https://www.showbi e.com/terms/
Name Teach Your Monster to Read https://www.teachyo urmonstertoread.com /	Category Teaching and Learning	Information provided: Staff/teacher: name, email Student: name, grades or performance data, Parent: name, contact information Other data: school How the information is used: Phonics and reading game Where the information is stored: Outside Australia	Terms of Use / Privacy Policy https://www.teachy ourmonstertoread.c om/privacy-policy https://www.teachy ourmonstertoread.c om/legals
Name Twinkl https://www.twinkl.c om.au/	Category Teaching and Learning	Information provided: Staff/teacher: name, email Student: name, work/content Parent: name, contact information These could fall in other data: school, student username How the information is used: Educational resources providing schools with digital teaching materials including lesson plans, assessments and interactive activites. Where the information is stored: Outside Australia	Terms of Use / Privacy Policy https://www.twinkl. com.au/page/terms- and-conditions- schools https://www.twinkl. com.au/legal

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These services require us to share some personal information about your child and require you to provide consent for each service before we do so.

Name of Service	Type of service	What do I need to know	Further information
Name ReadTheory https://readtheor y.org/	Category Teaching and Learning	Information provided: Staff/teacher: name and email Student: name, email and work/content Parent: name and contact information How the information is used: Reading comprehension and writing exercises. Where the information is stored: Outside Australia	Terms of Use / Privacy Policy https://readtheory.org/priva cy-policy/ https://readtheory.org/term s-and-conditions/
Name Studyladder https://www.stud yladder.com.au/	Category Teaching and Learning	Information provided: Staff/teacher: name, email and other data Student: name, gender and grades or performance data How the information is used: Online educational activities. Where the information is stored: Outside Australia	Terms of Use / Privacy Policy https://www.studyladder.com.au/about/privacy https://www.studyladder.com.au/about/terms
Name MathsOnline https://www. mathsonline.com .au	Category Mathematics Teaching and Learning	Information provided: Student name, student email, phone number (teachers only), school, class details, student work and grades or performance (from MathsOnline work content only). How the information is used: Enables students to participate in online software that guides students lesson by lesson, allowing them to pause, rewind and repeat all or part of any lesson. Where the information is stored: Outside Australia	Terms of Use / Privacy Policy https://www.mathsonline. com.au/privacy-policy
Name Midland Photographers (midlandphotos.c om.au)	Category School photography	Information provided: Student name, school, class details, school year, profile or other photos, videos (when requested by school), details entered by parent: parent email, address and phone number How the information is used: School photography service Where the information is stored:	Terms of Use / Privacy Policy

		Within Australia	
Kahoot https://kahoot.c om/	Game based learning	Information Disclosed: Student name & email Student work/consent School name Class details Student geolocation data	Terms of Use / Privacy Policy https://trust.kahoot.com/t erms-and-conditions/ https://trust.kahoot.com/p rivacy-policy/ https://kahoot.com/studen t-privacy-policy/
Homework Hound https://www.ho meworkhound.c om.au/	Teaching & Learning	Information Disclosed: Staff/teacher name & email Staff/teacher other data Student grades or performance data Parent name & contact information School name Student geolocation data Student username	Data stored offshore  Terms of Use / Privacy Policy https://www.homeworkho und.com.au/privacy-policy https://www.homeworkho und.com.au/terms- conditions
Book Creator https://bookcrea tor.com/	Digital portfolio Creative design tools	Information Disclosed: Student name, email & username Student work/content, photo's or video's Class details School name	Data stored in Australia  Terms of Use / Privacy Policy https://bookcreator.com/p rivacy-policy/terms-of- service/ https://bookcreator.com/p rivacy-policy/ Data stored offshore