

CODE OF CONDUCT FOR PARENTS AND VISITORS

At Wundowie Primary School we believe that effective teaching and student learning is paramount. To ensure that all members of the school community work effectively together, clear expectations through policies and procedures are put in place. A Code of Conduct for parents and visitors ensures that everyone who visits the school site or a school event is able to do so in a safe and harmonious manner.

Parents and visitors are expected to:

- Treat all persons associated with the school with respect and courtesy.
- Ensure their child/children are punctual to school.
- Be punctual picking up your child in the afternoon or contact your child's classroom teacher if you are going to be late.
- In the first instance make an appointment with your child's teacher to resolve any concerns or issues.
- Make appointments in advance of expecting to obtain an interview with classroom teachers or administrators.
- If visiting the school during the school day, report to and sign in at the office. When leaving the school site, you need to sign out again at the office.
- Leave the grounds when requested.
- Allow staff to supervise, investigate and manage students without interference.
- Make complaints about the school, staff or students through the correct procedures; (complaints should either be made in person or in writing to the school principal)
- Request permission to attend the school when they have a lawful excuse.
- Follow school procedures governing entry and behaviour on school grounds, including any restrictions that may be imposed, for example dogs are not permitted on school grounds and all Government facilities are non-smoking areas.
- Support the school's policies developed in consultation with all stakeholders. The principal has the responsibility to implement these policies.
- Accept responsibility for their child's/children's progress and work with the teaching staff to deal promptly with areas of concern.

Conduct at Meetings

Wundowie Primary School encourages community members to be part of our School Board and Parent and Citizens Committee. These meetings provide an opportunity for community members to contribute to discussions on issues and to take decisions that will have a positive impact on the School Community.

To ensure that this is carried out effectively, community members agree to;

- Conduct activities in accordance with the Constitution of the School Board or P&C Association,
- Participate in P&C Association meetings and other community activities in a constructive manner and respect the views of others,
- Adhere to the processes available to have issues addressed and decisions reviewed, support the Principal, School Board and P&C Executive members when they are required to make decisions on behalf of all parents in the school community, and
- Use appropriate conduct when participating in meeting discussions and promote positive personal relationships among community member